

**BY-LAWS OF THE MARTIN AREA CHAMBER OF COMMERCE  
MARTIN, BENNETT COUNTY, SOUTH DAKOTA  
ADOPTED: June 15, 2006**

**ARTICLE ONE – OBJECT**

1. OBJECTS DEFINED:
  - The purpose of this Chamber shall be to advance the commercial, civic and social interests of this county.
2. LIMITATION OF METHODS:
  - This Chamber, in its activities, shall be non-partisan, non-sectional and non-sectarian; and shall take no part or lend its influence in any way to the election or appointment of any candidate for National, State, County, or City office.

**ARTICLE TWO – MEMBERSHIP**

1. ELIGIBILITY:
  - All individuals and firms interested in advancing the program of the Chamber are eligible for membership investment.
2. TYPES OF MEMBERSHIP INVESTMENT:
  - Businesses Membership:
    - \$60 for up to two employees, including owners and managers, plus \$10 per employee, up to a maximum of \$100.
  - Individual Membership:
    - \$20 per year (e.g. a salesperson for a local car dealership or a realtor for a real estate agency wanting individual recognition)
  - Retired Business person Membership:
    - \$10 per year (no longer in business but wants to help support the Chamber)
  - Gold Key Member (Honorary Member):
    - No charge - Current Chamber or former Martin Commercial Club Member for 40 years or more, or is designated by vote to become an Honorary Member by the Executive Board.

**ARTICLE THREE – BOARD OF DIRECTORS, OFFICERS**

1. DIRECTORS:
  - The Board of Government of this Chamber, the directions of its work and the control of its property shall be vested in a board of ten directors, being the five elected officers, the past president, and four members appointed by the President.
  - The directors shall have the authority to approve the day to day business expenses. A quorum shall consist of four directors.
2. OFFICERS:
  - The officers shall consist of President, President-Elect, Second Vice-President, Secretary, and Treasurer.

## ARTICLE FOUR – COMMITTEES

### 1. GENERAL PROVISIONS:

- Appointments: The President shall appoint a chairperson for all committees. Committee members will be selected by the Committee Chairperson with the approval of the President. The President will be a non-voting member of all committees.
- Compulsory Committee Service: Every active paid-up membership shall have a representative appointed to and serving on at least one committee. The President membership may be exempted.
- Added Responsibility: The Board of Directors shall be responsible for seeing that the President appoints the committee chairpersons.

### 2. COMMITTEES:

- Audit: The President shall appoint an auditing committee chairperson at a meeting of the Chamber prior to the Annual Meeting. This committee chairperson shall report its findings to the Board of Directors and the membership.
- Membership: The President shall appoint a membership chairperson. Such a committee shall:
  - Solicit new members –
  - Contact delinquent members –
  - Be prepared to explain the program and goals of the Chamber –
  - Act as public relations committee for the Chamber –
  - Pass upon the accuracy of each member's dues assessment –
  - Turn all collections to the Treasurer before the annual deadline date.
- Other Committees: Other Committees will be set up by the President and the Executive Board as needed.

## ARTICLE FIVE – MEETINGS

### 1. ANNUAL MEETING:

- The annual meeting shall be held the third Thursday of January each year at which time all final committee reports for the year is made. Election of officers shall be completed.

### 2. REGULAR MEETINGS:

- The regular meeting of this Chamber shall be held the third Thursday of each month. A regular meeting time may be changed by the action of the Board of Directors.

### 3. SPECIAL MEETINGS:

- The President may call a special meeting at any time he/she deems advisable.

### 4. QUORUM AND VOTING:

- Seven members shall constitute a quorum at any meeting of the Chamber. For purposes of a quorum each person from a business shall be counted as a member. On a voice vote all persons may vote. On a ballot vote each membership shall have one vote.

## ARTICLE SIX – ELECTION AND OFFICERS TERMS



1. ELECTIONS

- How and when held: The election of President, President-Elect, Second Vice-President, Secretary, and Treasurer shall be held on the Third Thursday of each January at the annual meeting. All elections shall be by ballot.

2. OFFICE TERMS:

- When a vacancy occurs during the year in the office of the President the President-Elect shall assume the office. When a vacancy occurs during the year in the office of the President-Elect, the office will be offered to the Second Vice-President. If not accepted the Board of Directors will appoint a qualified member. When a vacancy occurs during the year in office of Secretary or Treasurer, the Board of Directors shall appoint a qualified member to fill the term.
- A President-Elect shall be entitled to serve the term elected for even though he/she has served a part term as President due to a vacancy in the President's office during his/her term as President-Elect.

**ARTICLE SEVEN – MEETING PROCEDURES**

1. SELECTION OF MEETING PLACE:

- The officers and Directors of this Chamber are empowered to make all decisions as to hours and places for all meetings.

2. MEETING RULES:

- The President, or in the absence of, the President-Elect, or thereafter the Second Vice-President, the Secretary, then the Treasurer, would Chair the meeting. Robert's Rules of Order shall prevail.

3. SECRETARY:

- The Secretary shall carry on all correspondence for the Chamber and be responsible for the minutes of all meetings.

4. TRESURER:

- The Treasurer shall receive all Chamber funds and pay out only upon monthly directors approval. All checks must be co-signed by the President.

**ARTICLE EIGHT – AMENDMENTS TO BY-LAWS**

These by-laws may be altered or amended at any annual meeting, at any regular meeting, or at any special meeting called for the purpose if all members are notified by the previous regular meeting.